

**DeWeese-Dye Ditch & Reservoir Company**  
**Board Meeting**  
**PO Box 759**  
**Cañon City, CO 81215**

December 2, 2019

President Arlin Bolkema called the meeting to order at 5:00 p.m.

**Board Members Present:**

Dick Poyner  
Kenn Estes  
Fran Ackley  
Marc Thompson

**Board Members Absent:**

**Others Present:**

Kevin Bourgeios, Ditch Superintendent  
Chris Bachoroski, Ditch Superintendent  
Annette Ortega, Secretary/Treasurer  
5 Shareholders

**Minutes:**

The minutes from the November 4, 2019 meeting were e-mailed prior to the meeting. All Board Members indicated they had read the minutes. Board Member Ackley noted a correction that he was not in attendance, and Board Member Thompson was in attendance. Board Member Ackley moved to accept the minutes with the correction, and Vice President Poyner seconded, all voted in favor.

**Financial Report:**

**a) Presentation of the bills:**

The list of November bills was provided to the Board for review, and Secretary/Treasurer Ortega added a bill from Canon Rental for the backhoe, as the bill came in late and was not on the list. Vice President Poyner moved to pay the bills with the inclusion of Canon Rental, Board Member Thompson seconded, and all voted in favor of the motion.

**b) Balance Sheet and Income Summary:**

The financial reports were provided to the Board to review prior to the meeting, and anyone with questions were directed to speak with Secretary/Treasurer Ortega. Board Member Ackley inquired if the Federal Taxes paid were recurring, to which Secretary/Treasurer Ortega stated the taxes were due to a large interest payment on back assessments owed and would not be recurring.

**Old Business:**

- a) Reservoir Extension Update:** There were no updates at this time. We are waiting on the Notice to Proceed (NTP) before moving forward with GEI. Upper Ark will keep us updated as the process moves along.
- b) Gauging station/telemetry system:** Terry Scanga with Upper Ark emailed prior to the meeting stating they have not had the chance to do an inspection yet, but will keep us updated.

**New Business:**

- a) Secretary/Treasurer Business Items:** Secretary/Treasurer Ortega discussed business items and issues, and provided an update on receivables. Updated forfeit lists were emailed to Superintendents Bourgeios and Bachoroski previously. Several notices were received with regard to land use applications with Planning & Zoning, to which Secretary/Treasurer Ortega responded. Preparing for the annual meeting.

- b) **Major Ditch Repairs:** Superintendents Bourgeois and Bachoroski provided an update. The blocks for the bridges are now in place, the grate has been opened and is functioning properly. The spillway has been cleaned out by the intake, and portions of the concrete will need to be patched. President Bolkema and Board Member Thompson assisted in the repairs.
- c) **Ditch Superintendent Update:** Superintendent Bourgeois and Superintendent Bachoroski have completed some of the projects that had previously been prioritized by the Board.
- a. A replacement rod has been ordered on the discharge side of the sand trap, and sections of the area downstream from the sand traps have been dug up and cleared of debris. Work on the road will be done to allow for safety in daily operations, and vegetation control has been performed and is on-going. Vice President Poyner has some material that may be used in some of the other repairs. We are waiting on the 36" pipe to come in for other projects. President Bolkema secured a dolly to haul the trailers to where it is needed.
  - b. President Bolkema discussed the area on Locust: there is a tree causing a blockage in proper water flow, and another blockage by the storage units. Superintendents Bourgeois and Bachoroski will make the needed repairs to allow for proper flow of water.
  - c. Vice President Poyner stated repairs will need to be done on the box on Lombard to correct the flow, and Superintendents Bourgeois and Bachoroski will make the needed repairs.
  - d. Repairs were completed to the area by New York, and the tunnel will be checked to make sure it is clear of debris. The butterfly valve has been replaced at the Lakeside Cemetery.
  - e. Repairs need to be made to the Deuce, as the starter is not operable. Superintendent Bourgeois will look into a rebuild.
- d) **2020 Budget:** The budget for 2020 was discussed, noting any changes from the 2019 Budget. Administrative operations expense has gone up reflecting increasing costs. Adjustments will need to be made to the BLM project water, as SEWCD has increased their rates by almost double. Vice President Poyner motioned to increase the administrative fees by \$3.00 per Shareholder per year, in an effort to cover the increase in administrative expense, so as to avoid the costs coming out of the operations budget. Discussion ensued. Board Member Estes seconded the motion. President Bolkema called for a vote: all aye, in agreement to raise the administrative fees by \$3.00 per Shareholder per year. This will make the fee \$23.00, up from the current \$20.00.
- e) **Annual Meeting Agenda:** The 2020 annual meeting agenda was provided to the Board for review, and was agreed upon. Secretary/Treasurer will finalize for print.

**Shareholder questions:** The floor was opened to shareholders questions and/or comments. Shareholder Spellman wanted to discuss the process of dividing water in a lot line adjustment for a property he purchased. The process was explained with regard to paper work and divider boxes; and Shareholder Spellman will provide the proper documentation and submit to Secretary/Treasurer Ortega for certificate issuance.

**Other Business:**

The floor was opened to other business, and no other business was brought before the Board.

**Adjournment:** With no other business to consider, the meeting was adjourned at 5:58 p.m., via a motion by Board Member Estes, seconded by Vice President Poyner, and a unanimous vote in favor.

Respectfully submitted,

Annette Ortega  
Secretary/Treasurer